

MINUTES OF REGULAR MONTHLY MEETING  
OF  
THE BOARD OF DIRECTORS OF K.C. ELECTRIC ASSOCIATION

A regular meeting of the Board of Directors of K.C. Electric Association was held in Hugo, Colorado on Tuesday, March 23, 2021 at the hour of 4:00 p.m. The meeting was called to order by President Kevin Penny. The following Members were present and constituted a quorum:

Kevin Penny	Dan Mills	Dave Ritchey
Terry Tagtmeyer	Wayne Parrish	Eric Poss
Bob Bledsoe	Jim Michal	

Luanna Naugle participated via teleconference.

Also present were General Manager David Churchwell, Operations Manager Paul Norris, Chief Financial Officer Bo Randolph, and Member Services/IT Specialist George Ehlers.

Approval of Agenda: It was unanimously approved to accept the agenda as presented.

Approval of Minutes: It was unanimously approved to accept the minutes for the regular meeting of the Board of Directors on February 23, 2021.

Next Meeting Date: Without objection, the date for the next regular meeting of the Board was confirmed for April 27, 2021 at 4:00 p.m. in Stratton, Colorado.

Public Comments: There were no public comments at this time.

Disbursements Report: The Disbursements Report of the Association for February 2021 was reviewed and, after the Board had an opportunity to review and ask questions, President Penny declared the Disbursements Report as an informational item requiring no Board action.

Emergency Items: Mr. Churchwell presented information regarding the Small Business Administration Paycheck Protection Program. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to submit an application to participate in the Paycheck Protection Program.”

Operational Policies: Up for review were Policy #107, Loss Control & Safety; Policy #108, Written Hazard Communication Program; and Policy 109, PCB Accident and Spill Measures. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That Policies #107, #108, and #109 are approved as presented.”

2022 Annual Meeting Location: Mr. Churchwell presented a document indicating the date and location of previous annual meetings. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the 2022 K.C. Electric Annual Meeting will be held at the Kit Carson High School.”

Cheyenne Wells Bucket Truck Replacement: Mr. Norris presented quotes for a replacement one-man bucket truck for the Cheyenne Wells Office. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to purchase a one-man bucket truck from ETI for \$136,259.65 and trade in the existing Cheyenne Wells one-man bucket truck.”

Generator for Hugo Radio Communications: Mr. Churchwell presented quotes for a replacement generator for the Hugo radio repeater. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to hire Fox’s Electric LLC to install a new 6 kw Generac generator with an automatic transfer switch at the Hugo repeater for \$2,172.44 and purchase a 110 gallon propane tank from Cheyenne Wells NAPA for \$508.”

Special Equipment Summary: After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Special Equipment Summary is hereby approved in the amount of \$37,973.88.”

Inventory of Work Orders: After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Inventory of Work Order #459 in the amount of \$141,141.24 is hereby approved.

Executive Session: At 5:21 p.m. it was unanimously approved to enter Executive Session to discuss a potential solar project. Mr. Churchwell, Mr. Randolph, Mr. Ehlers, and Mr. Cure were included in the Executive Session. The Board exited Executive Session at 5:45 p.m.

General Manager’s Report: Mr. Churchwell reported on the following: the most recent Tri-State Board meeting, K.C. annual meeting preparations, shared services, gave a Covid update, and discussed legislative activities.

Staff Reports: Staff made the following reports and answered Board questions:

- a. Mr. Randolph presented a slideshow of the financial report for February 2021.
- b. Mr. Norris reported there were no First Report of Injury and no Near Misses in the past month. A recap was given of the safety meetings held in Stratton and Hugo.
- c. Mr. Norris discussed maintenance and construction projects completed in the past month including construction work plan jobs and annual pole testing.
- d. Mr. Ehlers referenced his reports in the Board packet which summarized activities of Member Services and IT for the past month. Annual meeting preparations continue, and petitions must be returned by April 19.

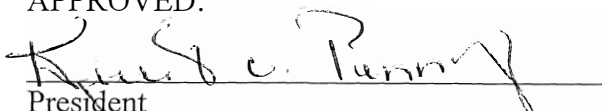
CREA Report: Mr. Mills referenced his report in the packet and gave an update on legislative activity, the recent CREA virtual annual meeting, and upcoming CREA board meeting.

WUE Report: Mr. Mills referenced his report in the packet and reported that sales continue to be strong, and some material lead times are 12-18 months so WUE continues to increase their inventory levels.

Tri-State G&T Report: Mr. Bledsoe referenced his report in the packet and discussed Tri-State’s cyber-security program, and the upcoming Tri-State board meeting.

Adjournment: Mr. Penny declared the meeting adjourned at approximately 7:00 p.m.

APPROVED:

  
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President

  
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Secretary/Treasurer