

MINUTES OF REGULAR MONTHLY MEETING  
OF  
THE BOARD OF DIRECTORS OF K.C. ELECTRIC ASSOCIATION

A regular meeting of the Board of Directors of K.C. Electric Association was held in Hugo, Colorado on Tuesday, March 24<sup>th</sup>, 2020 at the hour of 3:00 p.m. The meeting was called to order by President Kevin Penny. Due to the COVID-19 outbreak board members had the option of attending in person, via videoconference, or via teleconference. The following Members were present and constituted a quorum:

Kevin Penny                      Dave Ritchey

Dan Mills, Terry Tagtmeyer, Wayne Parrish, and Bob Bledsoe participated via videoconference, and Luanna Naugle and Jim Michal participated via teleconference.

Also present were General Manager David Churchwell, Operations Manager Paul Norris, Chief Financial Officer Bo Randolph, Member Services/IT Specialist George Ehlers, and Attorney Jeff Cure participated via videoconference.

Approval of Agenda: It was unanimously approved to accept the agenda as presented.

Approval of Minutes: It was unanimously approved to accept the minutes for the regular meeting of the Board of Directors on February 25, 2020.

Next Meeting Date: Without objection, the date for the next regular meeting of the Board was confirmed for April 28, 2020 at 4:00 p.m. in Stratton, Colorado.

Public Comments: Damian Berger from Atwell LLC. Presented the 2020-2023 Construction Work Plan.

Disbursements Report: The Disbursements Report of the Association for February 2020 was reviewed and, after the Board had an opportunity to review and ask questions, President Penny declared the Disbursements Report as an informational item requiring no Board action.

Emergency Items: Mr. Churchwell discussed a request from the estate of a former K.C. Electric member that would like to donate their allocated capital credits to K.C. Electric to be used for two scholarships. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the estate of a former K.C. Electric member will donate their allocated capital credits to K.C. Electric to be used to award a scholarship to Jayden McCombs and Zach Armour upon K.C. receiving required paperwork from the estate.”

Operational Policies: Up for review were Policy #116, Disposition of General Plant Assets; Policy #407, Confidentiality of Personnel Files and Employee Rights; Policy #408, Military Leave of Absence; Policy #434, Drug & Alcohol Testing for CDL Employees; and Policy #516, Line Extensions. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That Policies #116, #407, #408, #434, and #516 are approved as presented.”

2021 Annual Meeting Location: Mr. Churchwell presented a document indicating the date and location of previous annual meetings. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the 2021 K.C. Electric Annual Meeting will be held at the Stratton High School.”

Construction Work Plan Approval: Mr. Berger and Mr. Norris reviewed the 2020-2023 construction work plan with the Board. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the 2020-2023 Construction Work Plan in the amount of \$8,805,292 is approved as presented.”

Cheyenne Wells Service Truck Replacement: Mr. Churchwell presented quotes for a 2020 ¾ ton and 1 ton pickup and the installation of a new service body. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to purchase a 2020 1 ton pickup from Vince’s GM Center for \$28,947.80 and arrange with Hitchcock Inc. to provide and install a new Knapheide service body for \$16,416.75.”

Inventory of Work Orders: After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Inventory of Work Order #450 in the amount of \$108,628.78 is hereby approved.”

General Manager’s Report: Mr. Churchwell reported on the following: the most recent Tri-State Board meeting, financial goals policy, CREA legislative luncheon, COVID 19 update and legislative activities.

Staff Reports: Staff made the following reports and answered Board questions:

- a. Mr. Randolph presented a slideshow of the financial report for February 2020, and discussed CFC select note investments and the progress of our 2019 audit.
- b. Mr. Norris reported there were no First Report of Injury and no Near Misses in the past month. A recap was given of the FA/CPR training held in Stratton.
- c. Mr. Norris discussed maintenance and construction projects completed in the past month including transmission line maintenance. Mr. Norris discussed the results of the 2020 pole inspections.
- d. Mr. Ehlers referenced his reports in the Board packet which summarized activities of Member Services and IT for the past month. Annual meeting preparations are underway, and petitions must be turned back in by April 20. VPN capabilities have been installed on several K.C. computers due to the COVID-19 outbreak and the possible need for employees to work from home.

CREA Report: Mr. Mills referenced his report in the packet and gave an update on his participation on the CREA resolutions, policies and bylaws committee.

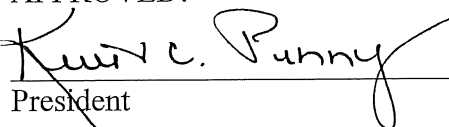
WUE Report: Mr. Mills referenced his report in the packet and reported that overall sales continue to be strong and continue to increase in Utah.

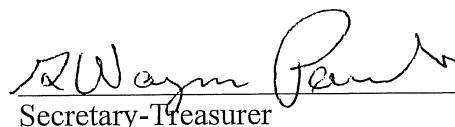
Tri-State G&T Report: Mr. Bledsoe referenced his report in the packet and discussed his participation on the contract committee. Due to the COVID-19 outbreak, Tri-State’s April 1 contract committee meeting and April 9 Board meeting will be “virtual” meetings.

Other Business:

Adjournment: Mr. Penny declared the meeting adjourned at approximately 5:52 p.m.

APPROVED:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary-Treasurer