

MINUTES OF REGULAR MONTHLY MEETING  
OF  
THE BOARD OF DIRECTORS OF K.C. ELECTRIC ASSOCIATION

A regular meeting of the Board of Directors of K.C. Electric Association was held in Hugo, Colorado on Tuesday, January 23<sup>rd</sup>, 2018 at the hour of 4:15p.m. The meeting was called to order by President Kevin Penny. The following Members were present and constituted a quorum:

Kevin Penny	Dan Mills	Dave Ritchey
Terry Tagtmeyer	Luanna Naugle	Wayne Parrish
Marvin Thaller	Bob Bledsoe	

Also present were General Manager David Churchwell, Operations Manager Paul Norris, Member Services/IT Specialist George Ehlers, Chief Financial Officer Bo Randolph, and Attorney Jeff Cure.

Approval of Minutes: It was unanimously approved to accept the minutes for the regular meeting of the Board of Directors on December 14, 2017.

Next Meeting Date: Without objection, the date for the next regular meeting of the Board was confirmed for February 27, 2018 at 4:00 p.m. in Stratton, Colorado.

Public Comments: There were no public comments at this time.

Disbursements Report: The Disbursements Report of the Association for December 2017 was reviewed and, after the Board had an opportunity to review and ask questions, President Penny declared the Disbursements Report as an informational item requiring no Board action.

Emergency Items: None

Operational Policies: Up for review were Policy #403, Physical Examinations; Policy #404, Employment of Relatives; Policy #405, Vacations; and Policy #406, Financing Employee Purchases. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That Policy #403, #404, #405, and #406 are approved as presented.”

Approval of Scholarship Winners: The Scholarship Committee of the Board presented a list of proposed students to receive scholarships. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the following students shall be awarded the specified scholarships; Wynn Marshall of Burlington High School shall be awarded the Basin Scholarship of \$1,000; Kendra Noe of Cheyenne Wells High School and Trevor Nelson of Cheyenne Wells High School shall each be awarded a K.C. Electric Association Scholarship in the amount of \$1,000; Erin Marzlof of Hi-Plains High School, Katrina Hornung of Burlington High School, and Caid Smith of Genoa-Hugo High School shall each be awarded a K.C. Electric Association Scholarship in the amount of \$750; Nikki White of Cheyenne Wells High School and Wyatt Fishler of Cheyenne Wells High School shall each be award a Tri-State Scholarship in the amount of \$500; and Zachary Churchwell was selected as a Basin Employee Scholarship Nominee.”

Approval of Election Committee: Mr. Churchwell presented a list of individuals to be considered by the Board to serve on the 2018 election Committee. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That Archie Cloud, Troy McCue, Thomas Bredehoft, George Ehlers and Jeff Cure will serve on the Election Committee for 2018.”

2018 Youth Leadership Camp: Mr. Ehlers distributed one youth leadership camp application to the Board. After review and discussion of the application, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Association hereby approves to send Nathan Saffer to the Glen Eden Youth Leadership Camp.”

NISC Sonic Wall Approval: Mr. Churchwell presented a quote from NISC to replace our four existing SonicWall units that have reached end-of-life. After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to purchase four SonicWall units from NISC for \$11,465.”

Unit #36 Replacement: Mr. Churchwell explained this is the GM’s vehicle and he asked the Board to provide him with the authority to purchase a vehicle with a budget limit. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the GM go shopping for a vehicle, with a budget limit of \$30,000 after trade-in of his current vehicle.”

Heavy-Duty Pole Setter: Mr. Churchwell and Mr. Norris presented a quote for a heavy-duty pole setter and related attachments which will allow K.C. crews to set up to a 45’ pole with our compact track loader. After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to purchase a heavy-duty pole setter with attachments from WUE for \$24,998.58.”

Stratton Office Generator: Mr. Churchwell and Mr. Norris presented a quote for a 38 kw Kohler generator for the Stratton facility, and an 8 kw Kohler generator for the Stratton 2-way radio repeater. After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to purchase a 38 kw Kohler generator and an 8 kw Kohler generator from Hitchcock Incorporated for \$18,698.”

Approval of Revenue Deferral Plan: Mr. Churchwell presented the 2017 revenue deferral plan. After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the 2017 revenue deferral plan is hereby approved as presented.”

Revenue Deferral Plan Board Resolution: Mr. Churchwell presented Resolution – January 2018 Revenue Deferral Plan. After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Resolution – 2018 Revenue Deferral Plan is approved as presented.”

General Manager’s Report: Mr. Churchwell reported on the following: the most recent Tri-State Board meeting, Tri-State Managers meeting, CREA Managers meeting, and Republican River Water Conservation District Board meeting.

Staff Reports: The staff made the following reports and answered Board questions:

- a. Mr. Randolph presented a slideshow of the financial report for December 2017.
- b. Mr. Norris reported there were no First Report of Injury and no Near Misses in the past month. A recap was given of the safety meetings held in Stratton and Hugo. K.C. employees worked 2017 without a lost time injury. The Safety Committee met recently, and Mr. Norris gave an update on the status of our 2017 Safety Improvement Plan and presented our 2018 Safety Improvement Plan.

- c. Mr. Norris discussed maintenance and construction projects completed in December. Crews have completed the three-phase line rebuild project north of Burlington and have completed line patrol and inspected all rural meters.
- d. Mr. Ehlers referenced his report in the Board packet which summarized activities of Member Services and IT for December.

CREA Report: Mr. Mills referenced his report in the packet and invited everyone to attend the CREA annual membership meeting which will be held in February.

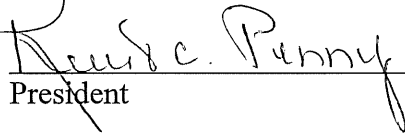
WUE Report: Mr. Mills referenced his report in the packet and reported that WUE sales continue to be ahead of budget.

Tri-State G&T Report: Mr. Bledsoe referenced his report in the packet and reported that the Tri-State Board of Directors participated in their bi-annual strategic planning session in January.

Executive Session: At 7:10 p.m. it was unanimously approved to enter Executive Session to conduct Mr. Churchwell's annual performance review. Mr. Churchwell and Mr. Cure were included in the Executive Session. The Board exited Executive session at 7:45 p.m.

Adjournment: Mr. Penny declared the meeting adjourned at approximately 7:50 p.m.

APPROVED:

  
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President

  
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Secretary-Treasurer