

Colorado 39 – Kit Carson
K.C. Electric Association, Inc.

MINUTES OF REGULAR MONTHLY MEETING
OF
THE BOARD OF DIRECTORS OF K.C. ELECTRIC ASSOCIATION, INC.

A regular meeting of the Board of Directors of K.C. Electric Association, Inc. was held in Stratton, Colorado on Thursday, December 17, 2015 at the hour of 2:00 p.m. The meeting was called to order by President Kevin Penny. The following Members were present and constituted a quorum:

Kevin Penny	Terry Tagtmeyer	Marvin Thaller
Dan Mills	Robert Bledsoe	Dave Ritchey
Wayne Parrish	Luanna Naugle	

Jim Michal arrived at 2:55 p.m.

Also present were General Manager David Churchwell, Operations Manager Paul Norris, Member Service Specialist Ben Orrell, Chief Financial Officer Bo Randolph and Attorney Jeff Cure.

Approval of Minutes: It was unanimously approved to accept the minutes for the regular meeting of the Board of Directors on November 24, 2015.

Next Meeting Date: Without objection, the date for the next regular meeting of the Board was confirmed for January 26, 2016 at 4:00 p.m. in Hugo, Colorado.

Public Comments: There were no public comments at this time.

Disbursements Report: The Disbursements Report of the Association for November 2015 was reviewed and, after the Board had an opportunity to review and ask questions, President Penny declared the Disbursements Report as an informational item requiring no Board action.

Emergency Items: None.

Operational Policies: Up for review were Policy #105, Construction Loan Fund Document Signatures; Policy #400, Nature of Employment; Policy #401, Employee Classification; and Policy #402, Rest Periods After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That Policy #105, #400, #401 and #402 are approved as presented.”

Bylaw Revision: Mr. Cure presented a final draft of the bylaw changes that have been discussed for several months. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the bylaw changes are approved as presented.”

Board Elections Policy: Mr. Cure presented a final draft of the Board Elections Policy #204 that has been discussed for several months. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That Policy #204 is approved as presented.”

Bucket Truck Bids: Mr. Norris presented quotes for a replacement one-man bucket truck for the Flagler office. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to purchase a new one-man bucket truck from ETI for \$ 85,830.”

Mobile Welder Bids: Mr. Norris presented quotes for a new mobile welder. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to purchase a new mobile welder from Central Welding Supply for \$ 3,430.”

Hugo Copier Bids: Mr. Randolph presented quotes to lease or purchase a new copier for the Hugo office. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to purchase a new copier from Office Works and the total cost is not to exceed \$ 9,000.”

2016 Youth Tour: Mr. Orrell distributed two applications for consideration by the Board. After review and discussion of the applicants’ essays, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Association hereby approves to send one individual to each of the Youth Tour camps, one in Washington, DC and the other in Glen Eden Colorado. Katherine Liptrap shall be allowed the choice of which camp to attend, and Kristen Veliz shall be allowed to attend the camp not selected.”

2016 Office Cleaning Contract: Mr. Churchwell presented contracts for renewal of services from January 2016 through December 2016 for approval. The contracts were for Jody Sharp to clean the Cheyenne Wells office and Kristy Ritchie to clean the Stratton office. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the contracts for Jody Sharp and Kristy Ritchey are hereby approved for janitorial services to be performed in 2016.”

2016 Operating and Capital Budget: Mr. Randolph presented the final version of the 2016 Operating and Capital Budget to the Board. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the 2016 Operating and Capital Budget is hereby approved.”

Special Equipment Summary: After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Special Equipment Summary is hereby approved in the amount of \$ 20,411.78.”

General Manager’s Report: Mr. Churchwell reported on the following: the most recent Tri-State Board meeting, CREA Managers meeting, personnel changes, and gave a rate study update.

Staff Reports: The staff made the following reports and answered Board questions:

- a. Mr. Randolph presented a slideshow of the financial report for November 2015.
- b. Mr. Norris reported there was one First Report of Injury and no Near Misses in the past month. A recap was given of the safety meeting held in Stratton.
- c. Mr. Norris discussed maintenance and construction projects completed in November and discussed a recent facility inspection conducted by Federated Rural Electric Insurance Exchange.
- d. Mr. Orrell referenced his report in the Board packet which summarized activities of Member Services for November. Scholarship application deadlines are quickly approaching and the Board will select the winners at the next Board meeting.

CREA Report: Mr. Mills referenced his report in the packet and reported on energy audits for schools being conducted by the Colorado Energy Office and CREA’s annual membership meeting which will be held in February.

WUE Report: Mr. Mills referenced his report in the packet and reported that progress continues to be made on the facility expansion in New Mexico and the rubber glove testing facility in Brighton.

Tri-State G&T Report: Mr. Bledsoe referenced his report in the packet and discussed the Clean Power Plan, Tri-State capital credit refund and the progression of the Burlington to Wray transmission line rebuild project.

Adjournment: Mr. Penny declared the meeting adjourned at approximately 5:12 p.m.

APPROVED:

Kevin C. Penny

President

Larry Jay Foyler

Secretary-Treasurer