

MINUTES OF REGULAR MONTHLY MEETING  
OF  
THE BOARD OF DIRECTORS OF K.C. ELECTRIC ASSOCIATION

A regular meeting of the Board of Directors of K.C. Electric Association was held in Hugo, Colorado on Tuesday, November 28, 2017 at the hour of 2:00 p.m. The meeting was called to order by President Kevin Penny. The following Members were present and constituted a quorum:

Kevin Penny	Dan Mills	Dave Ritchey
Terry Tagtmeyer	Luanna Naugle	Wayne Parrish
Bob Bledsoe	Jim Michal	

Also present were General Manager David Churchwell, Operations Manager Paul Norris, Chief Financial Officer Bo Randolph, Member Service/IT Specialist George Ehlers, and Attorney Jeff Cure.

Approval of Minutes: It was unanimously approved to accept the minutes for the regular meeting of the Board on October 24, 2017.

Next Meeting Date: Without objection, the date for the next regular meeting of the Board was confirmed for December 14, 2017 at 3:00 p.m. in Stratton, Colorado.

Public Comments: President Kevin Penny recognized Dee Ann Blevins for her thirty years of service working for K.C. Electric and wished her luck on her upcoming retirement.

Disbursements Report: The Disbursements Report of the Association for October 2017 was reviewed and, after the Board had an opportunity to review and ask questions, Mr. Penny declared the Disbursements Report an informational item requiring no Board action.

Emergency Items: None.

Operational Policies: Up for review were Policy #104, Check Signing; Policy #105, Construction Loan Fund Document Signatures; and Policy #400, Nature of Employment. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That Policies #104, #105, and #400 are hereby approved as presented.”

Uncollectable Account Write-Offs: Mr. Churchwell presented the uncollectable account write-offs. After Discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the uncollectable account write-offs in the amount of \$4,826.99 are approved as presented.”

2017 Capital Credit Retirements: Mr. Churchwell and Mr. Randolph presented a recommended capital credit general retirement for 2017. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That \$819,571 from the Capital Credit balance be distributed in December 2017 as a general retirement.”

Special Equipment Summary: After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Special Equipment Summary in the amount of \$12,151.70 is hereby approved.”

Inventory of Work Orders: After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Inventory of Work Order #434 in the amount of \$40,268.06 is hereby approved.

General Manager’s Report: Mr. Churchwell reported on the following: the most recent Tri-State Board meeting, Basin Electric Power Cooperative, 2018 Annual Meeting, and NRTC billing.

Staff Reports: The staff made the following reports and answered Board questions:

- a. Mr. Randolph presented a slideshow of the financial report for October 2017 and presented the 2018 capital and operating budget.
- b. Mr. Norris reported there were two First Reports of Injury and no lost time accidents in the past month. Paul also discussed one Near Miss that occurred in the past month involving a rattlesnake. There were no Safety Committee activities in October. A recap was given of the safety meetings held in Stratton and Hugo.
- c. Mr. Norris reported on several projects that the line crews have been working on including a three-phase line rebuild north of Burlington. Mr. Norris also reviewed outages and pole damage that occurred in October due to vehicles and farm equipment.
- d. Mr. Ehlers referenced his report in the Board packet which summarized activities of Member Services and IT for October. Mr. Ehlers announced that application deadlines for the Glen Eden camp, and scholarships are quickly approaching. Mr. Ehlers discussed a couple of commercial LED retrofit projects located in our service territory.

CREA Report: Mr. Mills referenced his report in the packet and reported that CREA will not have a dues increase in 2018.

WUE Report: Mr. Mills referenced his report in the packet and noted that WUE sales continue to be strong.

Tri-State G&T Report: Mr. Bledsoe referenced his report in the packet and discussed fiduciary training that was conducted during the last Tri-State Board of Directors meeting.

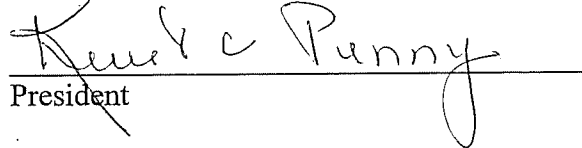
Executive Session: At 6:02 p.m. it was unanimously approved to enter Executive Session to discuss 2018 salaries and wages. Mr. Churchwell and Mr. Cure were included in the Executive Session. The Board exited Executive Session at 6:51 p.m.

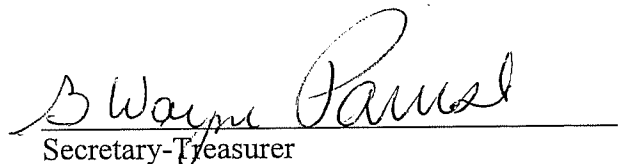
2018 Salaries and Wages: After Executive Session the following resolution was unanimously approved:

“BE IT RESOLVED: That the salary and wage increases presented by the General Manager are hereby approved.”

Adjournment: Mr. Penny declared the meeting adjourned at approximately 7:00 p.m.

APPROVED:

  
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President

  
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Secretary-Treasurer