

MINUTES OF REGULAR MONTHLY MEETING
OF
THE BOARD OF DIRECTORS OF K.C. ELECTRIC ASSOCIATION

A regular meeting of the Board of Directors of K.C. Electric Association was held in Hugo, Colorado on Tuesday, January 24^h, 2017 at the hour of 4:10 p.m. The meeting was called to order by President Kevin Penny. The following Members were present and constituted a quorum:

Kevin Penny	Terry Tagtmeyer	Marvin Thaller
Dan Mills	Dave Ritchey	Jim Michal
Wayne Parrish	Luanna Naugle	

Also present were General Manager David Churchwell, Operations Manager Paul Norris, Member Services/IT Specialist George Ehlers, Chief Financial Officer Bo Randolph, and Attorney Jeff Cure.

Approval of Minutes: It was unanimously approved to accept the minutes for the regular meeting of the Board of Directors on December 15, 2016.

Next Meeting Date: Without objection, the date for the next regular meeting of the Board was confirmed for February 28, 2017 at 4:00 p.m. in Stratton, Colorado.

Public Comments: There were no public comments at this time.

Disbursements Report: The Disbursements Report of the Association for December 2016 was reviewed and, after the Board had an opportunity to review and ask questions, President Penny declared the Disbursements Report as an informational item requiring no Board action.

Emergency Items: None

Operational Policies: Up for review were Policy #430, Safety Glasses and Eye Exams; Policy #433, Drug & Alcohol Testing for All Employees; and Policy #434, Drug & Alcohol Testing for CDL Employees. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That Policy #430, #433 and #434 are approved as presented.”

Approval of Scholarship Winners: The Scholarship Committee of the Board presented a list of proposed students to receive scholarships. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the following students shall be awarded the specified scholarships; Jade Witzel of Stratton shall be awarded the Basin Scholarship of \$1,000; Justis Marshall of Burlington High School and Nathan Oestman of Arriba-Flagler High School shall each be awarded a K.C. Electric Association Scholarship in the amount of \$1,000; Tyler Craig of Bethune High School and Cody Pevlar of Cheyenne Wells High School shall each be award a Tri-State Scholarship in the amount of \$500; and Zachary Churchwell of Limon High School was selected as a Basin Employee Scholarship Nominee.”

Approval of Election Committee: Mr. Churchwell presented a list of individuals to be considered by the Board to serve on the 2017 election Committee. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: Archie Cloud, Troy McCue, Thomas Bredehoft, George Ehlers and Jeff Cure will serve on the Election Committee for 2017.”

2017 Youth Tour: Mr. Ehlers distributed one youth tour application to the Board. After review and discussion of the applicant essay, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Association hereby approves to send Wynn Marshall to the Washington, DC youth tour.”

Board Election Policy: Mr. Churchwell presented Board Election Policy #204 for review. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That Policy #204 is approved as presented.”

Bucket Truck Bid Approval: Mr. Norris presented quotes for a replacement bucket truck for the Stratton office. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to purchase a bucket truck from Custom Truck and Equipment for \$ 222,662.00.”

Stratton Front Office Remodel: Mr. Norris presented quotes for the Stratton front office remodel. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to hire John Stewart Construction, Inc. to remodel the Stratton front office for \$ 12,096.”

Rocky Mountain Institute Letter of Intent: Mr. Churchwell presented information on a letter of intent with Rocky Mountain Institute to participate in a cooperative request for proposal for a solar project. After discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That management is hereby authorized to sign a letter of intent with Rocky Mountain Institute to participate in a request for proposal for a solar project.”

Special Equipment Summary: After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Special Equipment Summary is hereby approved in the amount of \$ 5,515.91.”

Inventory of Work Orders: After review and discussion, the following resolution was unanimously approved:

“BE IT RESOLVED: That the Inventory of Work Orders #427 in the amount of \$ 0.00 and #428 in the amount of \$ 401,597.22 is hereby approved.”

General Manager’s Report: Mr. Churchwell reported on the following: the most recent Tri-State Board meeting, Tri-State Managers meeting, CREA Managers meeting, RUS and a possible expansion project at the Hugo hospital.

Staff Reports: The staff made the following reports and answered Board questions:

- a. Mr. Randolph presented a slideshow of the financial report for December 2016.
- b. Mr. Norris reported there were no First Report of Injury and no Near Misses in the past month. A recap was given of the safety meetings held in Stratton and Hugo. K.C. employees worked 2016 without a lost time injury or a first report of injury.
- c. Mr. Norris discussed maintenance and construction projects completed in December and storm damage that occurred on Christmas day.
- d. Mr. Ehlers referenced his report in the Board packet which summarized activities of Member Services and IT for December.

CREA Report: Mr. Mills referenced his report in the packet and invited everyone to attend the CREA annual membership meeting which will be held in February.

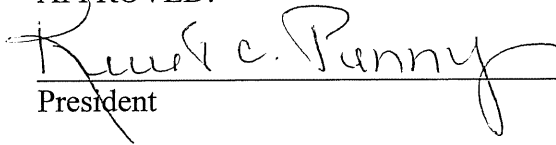
WUE Report: Mr. Mills referenced his report in the packet and reported that future WUE Board meetings will include time for strategic planning.

Tri-State G&T Report: None.

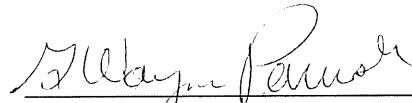
Executive Session: At 7:32 p.m. it was unanimously approved to enter Executive Session to conduct Mr. Churchwell's annual performance review. Mr. Churchwell and Mr. Cure were included in the Executive Session. The Board exited Executive session at 8:00 p.m.

Adjournment: Mr. Penny declared the meeting adjourned at approximately 8:05 p.m.

APPROVED:



President



Secretary-Treasurer